

# DALE SEILER

*Profile available on LinkedIn*

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## Summary

A candidate with a strong command of the English language for both verbal & written communication with an emphasis on materials delivery and research/analysis in search of professional diversity. Efficient typing/keyboard skills (70+ WPM). Affable personality & excellent skills at building rapport for mutually beneficial relationships. Technology literate as operator & instructor with a background in both private & public enterprises. Skilled in Windows & Mac operating system environments, as well as Microsoft, Adobe, & Google software suites.

## Education

### **Texas A&M University-Kingsville**

Master of Science, Instructional Technology  
Degree completed: August 2013

### **University of Texas at San Antonio**

Bachelor of Arts, English  
Degree completed: June 2003

### **Palo Alto College**

Associate of Arts  
Degree completed: December 2000

## Experience – Professional

### **Byron P. Steele, II High School | SCUC ISD**

#### **August 2006—Present**

- Curriculum development & delivery for diverse age groups in myriad styles covering...
  - English
  - Language arts
  - Rhetoric & composition
- Mentor teacher for student teachers (2011 & 2012)
- Enterprise systems & support
  - Integrate technology solutions for curriculum in diverse disciplines
  - Design & deliver training materials
  - Web development using SchoolWorld (ColdFusion-based GUI) & raw HTML & CSS
  - Manage social media accounts
- Committees & additional services
- Grant writing

### **Harlandale Middle School | Harlandale ISD**

**June 2004—May 2006**

- Curriculum development & delivery for young learners levels in a variety of learning styles covering...
  - English
  - Language arts
- Mentor teacher for new hire teacher (2005—2006)
- Yearbook co-sponsor (2005—2006)
- Enterprise systems & support

### **Altex Computers & Electronics | San Antonio, TX**

**November 1992—January 2004**

- Consumer & enterprise systems sales & support
- Management of retail stores & distribution warehouse
- New-hire training

### **Experience – Non-Profit/Volunteer**

#### **National MS Society**

- BikeMS: Alamo Ride to the River (2000—Present)
  - Volunteer
  - Fund raising
  - Marketing writer (2013)

#### **American Diabetes Association**

- Tour de Cure (2002—2005)
  - Logistics chairperson (2005)
  - Bicycle shop liaison (2004)
  - Route chairperson (2003)
  - Logistics co-chairperson (2002)

#### **San Antonio Wheelmen**

- Newsletter editor (2001—2006)
- Web development (2006—2008)

### **Awards & Recognition**

- Recipient of SCUC core values coins (2013–14)
  - DLC participant
  - Department leadership
  - Volunteer
- “Club 100” top fund raiser for National MS Society’s BikeMS: Alamo Ride to the River (2013 – 14)
- Teacher of the Year (2005—2006)
- American Diabetes Association outstanding volunteer service award for Tour de Cure (2005)

*Professional & personal references, writing samples,  
and college transcripts are available at  
<http://off242.com/professional>*